

New Policy – 3/19/09	ROANE COUNTY BOARD OF EDUCATION	
	Emergency Preparedness Plan	Policy # 1.35
		Date Passed March 19, 2009

1 **1.35 - EMERGENCY PREPAREDNESS PLAN**

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3 The Director of Schools shall be responsible for developing, maintaining and acquiring Board
4 approval of the district Emergency Preparedness Plan,¹ which shall include procedures for
5 cases of nuclear or bomb threat, civil disturbance, earthquake, fire, tornado or other severe
6 weather, and medical emergencies, such as pandemic flu outbreak.

7
8 Emergency preparedness drills will be developed and implemented by each principal, with
9 approval of the Director of Schools, and when appropriate, be held in conjunction with
10 emergency response agencies. These procedures shall be in written form and distributed to
11 all staff, students and parents.

12
13 The principal shall be responsible for ensuring that a sufficient number of drills is conducted in
14 order to give instruction and practice in proper actions by staff and students. One (1) fire drill
15 requiring full evacuation shall be given every month during the school year, with an additional
16 fire drill to be conducted within the first thirty (30) days of operation. Three (3) additional
17 safety drills shall be given during the school year. These drills may include inclement
18 weather, earthquake, intruder or other emergency drills that do not require full evacuation.²

19
20 In the event of any threats to safety, students will be retained at school when less than one (1)
21 hour of warning time is given, unless parents or persons authorized by the parents pick up
22 their children.

23
24 The principal shall regularly check the quantity, locations, and conditions of fire extinguishers
25 and shall give all school personnel instructions in the proper use of them in their building.

26
27 **MEDICAL EMERGENCIES/PANDEMIC FLU**

28
29 In the event of medical emergencies, such as a pandemic flu outbreak, school officials shall
30 cooperate and consult with the local and state health departments and other local emergency
31 or healthcare providers in protecting students and the community from further infection. The
32 Director of Schools shall develop procedures for health emergencies using as reference the
33 state's 2006 Pandemic Influenza Response Plan.³

Legal References:

¹ TRR/MS 0520-1-3-.03(17)

² TCA 68-102-137(b)(f)

³ Tennessee Department of Health Pandemic Influenza Response Plan

Cross References:

1.29 & 5.29 Emergency Closings

4.28 Community Use of School Facilities