

ROANE COUNTY BOARD OF EDUCATION	
Accidents and Illnesses	Policy # 3.37
	Date Passed May 18, 2000

1 **3.37 - ACCIDENTS AND ILLNESSES**

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3 Parent(s)/guardian(s) of all students shall provide the schools with medical authorization which shall
4 contain the following information:

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6 1. Parent(s)/guardian(s) location and phone number(s) during the school day;
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8 2. The name, address and phone number of the student's physician(s);
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10 3. Directions in the event that medical treatment is needed; and
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12 4. Information concerning a student's particular physical disability or medical condition.
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14 The authorization will be required annually and will be kept on file in the principal's office.
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16 If a student suffers an injury or becomes ill, the staff member in charge shall have the responsibility to
17 render first aid or ensure that it is rendered.
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19 In the event of serious injury or illness to a student, the parent(s)/guardian(s) will be notified as to
20 whether to pick up the child at school or meet the child at the hospital. If the parent(s)/guardian(s)
21 cannot be reached, the student will be transported to the hospital emergency room and the physician
22 identified by the parent(s)/guardian(s) on the emergency medical authorization form will be notified of
23 the accident. Efforts to notify the parent(s)/guardian(s) will continue until they are reached.
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25 Principals will inform the Director immediately of any serious injuries suffered by students while under
26 jurisdiction of the school. A report of each accident taking place in a school will be filed in the offices of
27 both the principal and the Director. Forms for reporting accidents will be made available from the office
28 of the Director.
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30 No student will be allowed to leave unless a parent or his/her designee authorizes the release of the
31 student from school.
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33 In grades K-9, the person authorizing the release must pick up the student or another designated
34 person may do so.