

ROANE COUNTY BOARD OF EDUCATION		
	Selection and Use of Instructional Materials (Other than Textbooks)	Policy # 6.21
		Date Passed June 20, 2002

1 **6.21 - SELECTION AND USE OF INSTRUCTIONAL MATERIALS (OTHER THAN**
2 **TEXTBOOKS)**

3
4 The Board will seek to provide a wide range of instructional materials¹ on all levels of difficulty,
5 with diversity of appeal, and the presentation of different points of view and will provide
6 procedures for review and reconsideration of allegedly inappropriate instructional materials.

7
8 Films, videotapes, CD's or other media shown to students in a classroom must either be
9 checked out of the school library, Materials Center or have prior approval of the principal.

10
11 **6.21a - OBJECTIVES OF SELECTION**

12
13 In order to assure that instructional materials are an integral part of the educational program,
14 the following selection objectives are adopted:

- 15
16 1. To provide materials that will enrich and support the curriculum and personal needs
17 of the students, taking into consideration their varied interest, abilities, learning
18 styles, and maturity levels;
19
20 2. To provide materials that will stimulate growth in factual knowledge, literary
21 appreciation, aesthetic values and ethical standards;
22
23 3. To provide a background of information which will enable students to make
24 intelligent judgements in their daily lives;
25
26 4. To provide materials on opposing sides of controversial issues so that the students
27 may develop under guidance the practice of critical analysis;
28
29 5. To provide materials which realistically represent our pluralistic society and reflect
30 the contributions made by these groups and individuals to our American heritage;
31 and/or
32
33 6. To place principles above personal opinion and reason above prejudice in the
34 selection of materials of the highest quality in order to ensure a comprehensive
35 media collection appropriate for all students.

36
37 The responsibility for coordinating the selection of instructional materials and making the
38 recommendation for purchase rests with the professionally trained personnel.

39
40

41 Materials for purchase are considered on the basis of the following:

42

- 43 1. Overall purpose;
- 44 2. Timeliness or permanence;
- 45 3. Importance of subject matter;
- 46 4. Quality of the writing/production;
- 47 5. Readability and popular appeal;
- 48 6. Authoritativeness;
- 49 7. Reputation of the publisher/producer;
- 50 8. Reputation and significance of the author/artist/composer/producer, etc.;
- 51 9. Quality format;
- 52 10. Value commensurate with cost and/or need;
- 53 11. Clarity, adequacy and scope of text of Audio Visual presentation;
- 54 12. Need and value to the collection; and
- 55 13. Requests from faculty and students.

56

57 In specific areas, the media specialist follows these procedures:

58

- 59 1. Gift materials are judged by basic selection standards, and are accepted or rejected by
- 60 these standards;
- 61 2. Multiple items of outstanding and much-in-demand media are purchased as needed;
- 62 3. Worn or missing standard items are replaced periodically;
- 63 4. Out-of-date or no longer useful materials are withdrawn from the collection;
- 64 5. Sets of materials and materials acquired by subscription are examined carefully and are
- 65 purchased only to fill a definite need; and
- 66 6. Sales personnel must have written permission from the Director's office before going
- 67 into any of the schools, and it is the responsibility of the principal to allow the media
- 68 specialist to confer with approved sales personnel during school hours.

69

70 Each school shall establish a Book Review Committee for the purpose of screening all books
71 and other reading materials, other than textbooks, placed in the school library for use in the
72 classroom. This committee shall consist of the school principal, the librarian and one (1)
73 classroom teacher. If a school does not have a librarian, the committee shall consist of the
74 principal and two (2) classroom teachers.

75

76 The principal of each school shall annually appoint a committee of teachers to determine how
77 to spend the pooled amount given to each teacher in the school.²

Legal References:

¹ TRR/MS 0520-1-3-.07(2)

² Chapter 535 of the Public Acts of 1992, Section 3